



LWPTSA Council E-Prep Committee Meeting

April 16, 2024

Introductions



David Naughton, E-Prep Council Committee Chair



Brooke Gialopsos, Unofficial E-Prep Co-Chair



Attendance



New E-Prep School Chairs?

Key LWSD Staff
and District
Updates

Supply List
Discussion

ALICE Webinars

Brainstorm for
2024

End of Year
Duties

Emergency
Food and Water
Distribution

Supplies and
Reimbursement

Wrap-Up and
Resources

Agenda Items

Key LWSD Staff & District Updates

- ▶ Sheila Kembel
- ▶ School Safety & Crisis Manager
- ▶ skembel@lwsd.org



Final Draft of Supply List

- ▶ We will go through each list.
- ▶ District wants our feedback.
- ▶ What questions do you have?
- ▶ Anything missing?
- ▶ Any feedback needs to be submitted by this Friday.

ALICE Webinars

Alert

Lockdown

Inform

Counter

Evacuate

Brainstorm

- ▶ What would you like to see in terms of programming for the rest of the 2024 year?
- ▶ What would you like to see in terms of meeting topics for the rest of the 2024 year?

End of Year Duties

- Completing [end of year report](#) for LWSD
- Updating binders (School Incident Command Organizational Chart, map of school with teachers listed)
- Ordering items that are missing, needed, expiring, etc.

E-PREP CHAIR - YEAR-END REPORT Lake Washington School District

School: _____ Date: _____

E-Prep Chair Name: _____

For use by E-Prep Chair or Administrator or Board; to be filed in the School E-Prep Binder.

1. School's emergency supplies were inventoried on: _____
 - a. Full inventory or partial? _____
 - b. Notes about inventory process:
2. Items purchased this school year:
3. Items flagged to purchase next year:
4. Important projects/tasks conducted this year:
5. Projects/tasks for the future:
6. Helpful contacts (within the school, board or district) to remember:

2023-2024	2024-2025	2025-2026	2026-2027
Alcott	Eastlake/ Renaissance	Dickinson/ Explorer	Audubon
Bell	Finn Hill/ EAS	Frost	Inglewood
Carson	Franklin	Juanita ES	LWHS
Einstein	Keller	Juanita HS/ Futures School	McAuliffe
ICS/Community	Kirk	Mead	Rose Hill ES
Kamiakin	Kirkland MS	Parks	Sandberg/ Discovery
Mann	Lakeview	Redmond MS	Smith
Rose Hill MS	Rockwell	Twain	Tesla STEM
Wilder	Timberline MS/ Stella Schola		Thoreau

Emergency Food and Water Distribution

- ▶ Food and water [calculations](#) are on the LWPTSA E-prep website.
 - ▶ Refresh every 5 years.
- ▶ Expired food and water:
 - ▶ Water can still be used just not consumed.
 - ▶ Does the District remove any of this?
 - ▶ Work with Green Team or Sustainability Chair to compost, recycle, and/or dispose.
 - ▶ Remember, once the inventory is on school property, the school technically owns it. Donations outside of the school is not supported.

Emergency Food and Water Distribution

Supplies and Reimbursement

- ▶ Remember to purchase items and complete your reimbursements.
- ▶ Questions to consider:
 - ▶ What type of funds?
 - ▶ What was missing from inventory drill?
 - ▶ What are extra items that you could add to classroom backpacks, safety containers/sheds, rooms/closets?
 - ▶ Are there any ideas, needs, or wants from your AP or school?

2024-2025 Call for Chairs

- ❑ Are you interested in being E-Prep Committee Chair or Co-Chair?
- ❑ Are you planning on continuing in your local E-prep Chair position?





Any questions?



Thank you!

Wrap-Up

Resources for New E-Prep Chairs!

- ▶ Locate your school's binder and familiarize yourselves with its contents.
 - ▶ E-version
- ▶ You must be an approved volunteer to access e-prep supplies to do inventory.
- ▶ Sign up for Waves and Currents.
- ▶ Gold standard in LWPTSA E-prep.
 - ▶ Finn Hill video



Important Information

- ▶ Contact us:
 - ▶ Emergency.prep@lwptsa.net
- ▶ Website:
 - ▶ <http://www.lwptsa.net/emergency-prep/>
- ▶ Facebook group:
 - ▶ LWPTSA Council Emergency Preparedness Committee



LWSD Resources

- ▶ School emergency phone numbers:
 - ▶ <https://www.lwsd.org/programs-and-services/safety/school-emergency-phone-numbers>
- ▶ LWSD Safety and Security website:
 - ▶ <https://www.lwsd.org/programs-and-services/safety>
- ▶ Ask LWSD a safety and security question:
 - ▶ <https://www.lwsd.org/help/contact-us/contact-safety-security>



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Community Resources

- ▶ Local E-prep supplies vendor:
 - ▶ <https://preparesmart.com/>
- ▶ American Red Cross for emergency supplies:
 - ▶ <https://www.redcross.org/store/preparedness>
- ▶ Online earthquake drills:
 - ▶ <https://www.shakeout.org/>



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