

# LWPTSA Council E-Prep Committee Meeting

April 16, 2024

### Introductions



David Naughton, E-Prep Council Committee Chair



Brooke Gialopsos, Unofficial E-Prep Co-Chair



Attendance



New E-Prep School Chairs?

Key LWSD Staff and District Updates

Supply List Discussion

**ALICE Webinars** 

Brainstorm for 2024

End of Year Duties

Emergency
Food and Water
Distribution

Supplies and Reimbursement

Wrap-Up and Resources

## Agenda Items

# Key LWSD Staff & District Updates

- Sheila Kembel
- School Safety & Crisis Manager
- skembel@lwsd.org



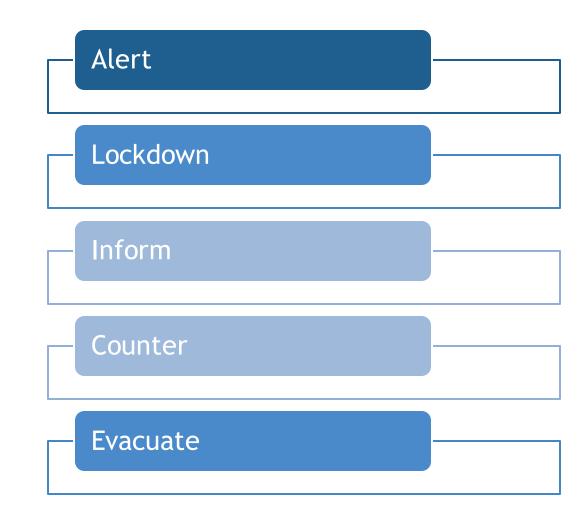
# Final Draft of Supply List

- We will go through each list.
- District wants our feedback.

- What questions do you have?
- Anything missing?

Any feedback needs to be submitted by this Friday.

## ALICE Webinars



#### Brainstorm

► What would you like to see in terms of **programming** for the rest of the 2024 year?

► What would you like to see in terms of <u>meeting topics</u> for the rest of the 2024 year?

#### **End of Year Duties**

- Completing <u>end of year</u> report for LWSD
- Updating binders
   (School Incident
   Command
   Organizational Chart,
   map of school with
   teachers listed)
- Ordering items that are missing, needed, expiring, etc.

#### E-PREP CHAIR - YEAR-END REPORT Lake Washington School District

School:	Date:			
E-Prep Chair Name:				
For use by E-Prep Chair or Administrator or Board; to be filed in	n the School E-Prep Binder.			
<ol> <li>School's emergency supplies were inventoried on:</li> </ol>				
a. Full inventory or partial?				
<ul> <li>b. Notes about inventory process:</li> </ul>				
<ol><li>Items purchased this school year:</li></ol>				
3. Items flagged to purchase next year:				
4. Important projects/tasks conducted this year:				
5. Projects/tasks for the future:				
6. Helpful contacts (within the school, board or district)	to remember:			

2023-2024	2024-2025	2025-2026	2026-2027
Alcott	Eastlake/ Renaissance	Dickinson/ Explorer	Audubon
Bell	Finn Hill/ EAS	Frost	Inglewood
Carson	Franklin	Juanita ES	LWHS
Einstein	Keller	Juanita HS/ Futures School	McAuliffe
ICS/Community	Kirk	Mead	Rose Hill ES
Kamiakin	Kirkland MS	Parks	Sandberg/ Discovery
Mann	Lakeview	Redmond MS	Smith
Rose Hill MS	Rockwell	Twain	Tesla STEM
Wilder	Timberline MS/ Stella Schola		Thoreau

## Emergency Food and Water Distribution

- ► Food and water <u>calculations</u> are on the LWPTSA E-prep website.
  - Refresh every 5 years.
- Expired food and water:
  - Water can still be used just not consumed.
  - Does the District remove any of this?
  - Work with Green Team or Sustainability Chair to compost, recycle, and/or dispose.
  - Remember, once the inventory is on school property, the school technically owns it. Donations outside of the school is not supported.

# Emergency Food and Water Distribution

## Supplies and Reimbursement

- Remember to purchase items and complete your reimbursements.
- Questions to consider:
  - What type of funds?
  - What was missing from inventory drill?
  - What are extra items that you could add to classroom backpacks, safety containers/sheds, rooms/closets?
  - Are there any ideas, needs, or wants from your AP or school?

## 2024-2025 Call for Chairs

Are you interested in being E-Prep Committee Chair or Co-Chair?

Are you planning on continuing in your local E-prep Chair position?







Any questions?

Thank you!

Wrap-Up

## Resources for New E-Prep Chairs!

- ► Locate your school's binder and familiarize yourselves with its contents.
  - ► E-version
- You must be an approved volunteer to access e-prep supplies to do inventory.
- ► <u>Sign up</u> for Waves and Currents.
- Gold standard in LWPTSA E-prep.
  - ► Finn Hill video



### Important Information

- Contact us:
  - Emergency.prep@lwptsa.net
- Website:
  - http://www.lwptsa.net/emergancy
    -prep/
- Facebook group:
  - ► LWPTSA Council Emergency Preparedness Committee



#### LWSD Resources

- School emergency phone numbers:
  - https://www.lwsd.org/programsand-services/safety/schoolemergency-phone-numbers
- LWSD Safety and Security website:
  - https://www.lwsd.org/programsand-services/safety
- Ask LWSD a safety and security question:
  - https://www.lwsd.org/help/contac t-us/contact-safety-security



# Community Resources

- Local E-prep supplies vendor:
  - https://preparesmart.com/
- American Red Cross for emergency supplies:
  - https://www.redcross.org/store/preparedness
- Online earthquake drills:
  - https://www.shakeout.org/

